

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<p>Meeting 14 – Wednesday 13th January 2021 Present: PH; NF; AL; BB; Maxine Bassett (MB)</p>	
<p>The purpose of the meeting was to discuss the first consultation programmed to be held after Easter in April.</p>	
<p>1. What do we consult on? BB/MB – we need to consult on policy directions. We should explain that this is a limited review of the settlement boundary, green infrastructure and the integration of design guide policies into the NDP.</p>	
<p>2. How do we consult? A Powerpoint presentation could be put on the internet and printed. 16 slides per A4 sheet plus paper copies circulated by clerk by 2nd class post. The whole presentation would probably fit on 2 sides of A4 accompanied by a questionnaire. There could be a Zoom presentation, MB has a Zoom license and an online survey with Survey Monkey for example.</p> <p>BB some issues will bore people. Suggest 2 presentations one with the evidence base, one with the options and policy approaches. Make it plain up front we are not dealing with housing Employment and Recreation can be dealt with under the settlement boundary. PH agreed to send MB and BB a copy of the physical and web-based filing systems Leaflet and questionnaire to every household. Put copies in newspaper or Focus. Someone needs to investigate methods and costs. MB to help design questionnaire and presentation.</p> <p>First draft of consultation needs to go to Councillors at the ED&P meeting on 11 March (to go with papers at the beginning of March).</p>	<p style="text-align: center;">PH</p> <p style="text-align: center;">MB</p>
<p>3. Progress on Evidence Base <u>Recreation/Employment</u> Waiting for information from Nick Fish about the amount of recreation land needed for sport and other background details re sport in Ledbury. Need to ascertain whether we can make up the 12 hectares of employment land specified in the Core Strategy. If there isn't 12 hectares of employment land an Inspector may ask for some of the recreation land to be given up to employment. AL asked if the piece of land inside the by-pass by Amcor could count</p>	

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<p>towards the 12 ha. BB replied no, but land near the auction house could.</p> <p>Someone needs to talk to Sport England re funding.</p> <p>BB – we need to know what the owner of the land off the Little Marcle Road has said to Nick Fish and we should then write to landowner saying this is what we would like – please let us know if you agree. We can still consult on this if we haven't got an answer but we need to make every effort to have this discussion, and to show that we have made every effort.</p> <p>PH to ask Steve Onions to ask Nick Fish and the Sports Federation to report back on outstanding issues.</p> <p><u>Green Infrastructure</u>. is getting on well – may refer to plans CT is working on .</p> <p><u>Design Guide</u>. may include 2 sensitive areas identified through CT work – area off Dymock Road and land by Walls Hill.</p>	<p>PH</p>
<p>4. Other Issues</p> <p>PH said that the future location of <u>medical facilities</u> should be included in the revision of the NDP. The options at the moment are Market Street, Lawnside and the triangle of land by the Full Pitcher roundabout. In order to free up Lawnside an alternative location need to be looked at for the Fire Service – there had been ideas in the past about a tri-services centre and where it could be located. This would also raise the issue of the future of the current police station building.</p> <p>BB said that when looking at the central town area which needs re-development, it would be better to focus on development criteria, rather than exact uses or specific facilities.</p> <p>BB replied that every time things were added to the scope of the revision time would be added. On all these extra topics the question needs to be asked – can we actually put these things in an NDP? Is there another method of delivering what we want? Should these revisions be considered in this revision of the NDP or the next? He pointed out that you can't always deliver things you want to as services you're talking about may decide differently. You don't want to raise unrealistic expectations.</p> <p>PH's view is that longer should be spent on the revision and more included, this would give more protection and enable a proactive input into the Core Strategy.</p> <p>PH to put three options to Town Councillors comprising short, medium and longer processes – stating with each option what can and cannot be included.</p> <p>AL and NF said they would prefer the short process as this would</p>	

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<p>mean that the most protective element of the revision a settlement boundary would be in place.</p> <p>BB pointed out that the number of issues that are being covered need to be limited, if you have too many the revision will be more like a completely new NDP and you may be asked why housing isn't being considered. You would also need to have more consultation</p>	
<p>5. Consultant Fees</p> <p>PH asked whether BB and MB needed to revisit their original quote to cover the extra work they were doing particularly in the light of the difficulty of running a consultation under Covid-19 conditions. Agreed they would consider this and come back to PH.</p>	<p>MB/BB</p>
<p>6. MB and BB to comment on the Communications document</p>	<p>MB BB</p>
<p>7. Next Steering Group Meeting 21st January at 4.30pm</p>	